

Fire Prevention

Self Inspection Check List For Most Fire Code Violations

Below you will find a list of some of the most common fire violations that are found in business'. We here at Athens Fire & Rescue currently enforce the 2009 International Fire Codes.

Fire Extinguishers

All fire extinguishers shall be visible and easily accessible. (not obstructed)

Fire extinguishers shall be properly mounted.

The travel distance shall not exceed 75' travel distance from any portion of the building.

Fire extinguishers shall be serviced and tagged by a certified extinguisher company every **12 months**.

Records are required to be kept on hand

Fire Suppression Systems

If the building is equipped with a sprinkler system, it shall have an **annual service** performed by a qualified sprinkler company.

If the building is equipped with a sprinkler system, the top of the storage shall be maintained a minimum **18"** below the sprinkler head deflectors.

If the building is equipped with a hood and suppression system, it shall be serviced every **6 months** (by a qualified company) and tagged. The hood shall also be maintained free from grease build-up. (cleaned every 3-6 months)

Records are required to be kept on hand

Fire Alarm Systems

If the building is equipped with a fire alarm system, it shall have a **yearly** functional test performed by a certified alarm company.

If the system is being tested, notify our office in advance.

Records are required to be kept on hand

Means Of Egress

All exit doors and exit ways shall be unobstructed and maintained functional at all times.

All required exit doors shall be made readily operable from the inside without the use of a key or special knowledge of effort.

If required exit doors are provided with a key, they shall remain unlocked while the building is occupied and shall have a sign on or above the door that states "**THIS DOOR SHALL REMAIN UNLOCKED WHILE BUILDING IS OCCUPIED**"

Emergency Lighting

Emergency lighting if provided shall be maintained in an operable condition at all times.

The means of egress shall be illuminated when the building is occupied.

Do routine checks. Push the test button to ensure the battery back-up is working.

Exit Signs

If exit signs are required or present, they shall be maintained in an operable condition.

Do routine checks. Push the test button to ensure the battery back-up is working.

Smoke Detectors

Do routine checks. Push the test button to ensure the batteries are working.

Replace the batteries twice a year. A good reminder is when daylight savings time changes, its time to replace the batteries.

Electrical

All electrical outlets, switches and junction boxes shall be properly covered with cover plates.

Electrical panels shall be free of obstructions. (30" in front of the panel)

Extension cords shall be maintained in good condition and **use only for temporary purposes**.

If you use extension cords, make sure the cord is suitable for the appliance ampacity.

Extension cords if used, shall only serve one portable appliance.
Power taps shall be directly plugged into a permanently receptacle.

Identification & Premises

Address numbers shall be clearly visible from the street. (minimum of 4" in height)
Combustible vegetation grown up around buildings shall be removed. (grass, vines, weeds)
Fire hydrants shall be maintained. (minimum of 3' clearance)
FDC (fire dept. Connection) shall be marked and unobstructed.

Storage and General Housekeeping

Combustibles shall not be stored too close to a heat source.
Combustibles shall not be stored in exits or exit enclosures.
Combustibles shall not be stored in boiler, mechanical or electric rooms.
Shall not cook with open flame device on balcony or within 10' of a building.
Storage of flammable and combustible liquids shall be stored in metal or approved cabinets.